



State of Arizona  
Department of Education

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SCHOOL FINANCE MEMORANDUM 13-025

**TO:** District Superintendents and District Managers

**FROM:** Lyle Friesen, Director of School Finance

**DATE:** November 29, 2012

**SUBJECT:** FY 2013 Growth Forms

Under the provisions of A.R.S. §15-948, a school district that experiences growth in Average Daily Membership (ADM) and/or Group B Special Education student counts on their 100<sup>th</sup> or 200<sup>th</sup> day, over last years' 100<sup>th</sup> day or 200<sup>th</sup> day, qualifies for an increase in budget capacity and in many cases, increased state aid (Revenue Control Limit/District Support Level only).

To receive an advance based on 40<sup>th</sup> Day, A.R.S. §15-973(C) provides for 40<sup>th</sup> day advance ADM/Group B SPED growth. Please download, complete and submit the "FY2013 REQUEST FOR ADVANCE BASED ON GROWTH" form available in XLS format. In addition, to assist in your projection of the amount of the advance, the "FY2013 Formula for Growth in Student Count" form, available in XLS format, may also be downloaded. This form can be used to calculate either the 100<sup>th</sup> day ADM and/or Group B SPED growth amounts. Both forms can be found on the ADE web site at:

<http://www.azed.gov/finance/growth-forms/>

The ADE Calculation of Growth report, the APOR55-2, will be available on January 1 at

<http://www.ade.az.gov/districts/>.

The report is generated monthly to reflect all current data uploaded into SAIS.

Beginning with the May 2013 apportionment payment, all advances pursuant to A.R.S. §15-973(C), will be based on FY2013, 100<sup>th</sup> day ADM/Group B SPED. **The District will receive the advance based on the growth increase through the May 1st payment, APOR55-1 report. Budget revision must be completed prior to May 15, 2013 and successfully submitted via the Common Logon by May 18, 2013 in order for Sudden Growth to be included in final basic state aid payments and budget capacity.**

If you have questions regarding Average Daily Membership or Special Education Census data, please contact your Account Analyst at 602.542.5695 or by email at [SFDDataAnalysis@azed.gov](mailto:SFDDataAnalysis@azed.gov). If you have questions regarding the Growth calculation, please contact Chelsea Jemison, 602-542-8244 or by email at [Chelsea.Jemison@azed.gov](mailto:Chelsea.Jemison@azed.gov).